

## **SUSTAINABILITY STEERING COMMITTEE CHARTER**

### **1. Purpose & Responsibilities**

This charter sets out the role, scope and responsibilities of the Sustainability Steering Committee. The Sustainability Steering Committee will assist the Board of Beach in fulfilling its oversight responsibilities relating to Beach's sustainability strategy, policy and practices.

The role of the SSC is to formally engage Beach through the Executive Committee in strategic sustainability decision making, encourage long-term planning and facilitate sustainability initiatives.

The responsibilities of the Committee include:

- Develop and recommend to the Board for approval through the Managing Director (or Executive Committee) a sustainability strategy (including a sustainability management framework and policy), targets and plans;
- Review and report progress against the sustainability strategy, targets and plans;
- Prepare and recommend to the Board for approval through the Managing Director (or Executive Committee) annual public sustainability reporting and disclosure.
- Promote the integration of sustainability into daily business activities across Beach by ensuring sustainability accountability is a line management responsibility.
- Promote the integration of sustainability impacts and considerations into the Beach risk management framework.

### **2. Membership**

The committee will consist of the following members (or their delegates):

- Executive VP Sustainability (chairman)
- Group Accounting Manager
- HSE Manager
- Sustainability Advisor
- General Manager - Employment Services
- Organisational Development Manager
- Public Relations Manager
- General Manager - Production
- Manager, Geophysics and Land Access
- Cultural Heritage Advisor
- Sponsorships & Public Relations Advisor

### **3. Administrative Matters**

- The committee will hold at least four meetings annually.
- Any committee member may call a meeting of the committee.
- A notice confirming the date, time, venue and agenda must be forwarded to each member of the committee at least one week prior to the date of the committee meeting. The notice must include all relevant supporting papers for the agenda items to be discussed.
- The quorum consists of at least three committee members present in person or by telephone or video link.
- The chairman of the committee may invite Beach employees or others to attend meetings of the committee as appropriate.
- The committee, with the Managing Director's approval, will have unlimited access to any employee to seek any information it considers necessary to carry out its duties.

### **4. Reporting**

The chairman of the committee will regularly report to the Executive Committee and through the Managing Director (or Executive Committee) to the Board.

### **5. Review**

The committee will, at least once a year, review the membership and charter of the committee to determine its adequacy and effectiveness for current circumstances. The committee, through VP Sustainability may make recommendations to the Managing Director (or Executive Committee) in relation to the committee's membership, purpose and responsibilities.